

# NEW LAWYER TRAINING PROGRAM



## NLTP Announcements and Deadlines

- **April 26, 2012—Mandatory New Lawyer Ethics Program**

- In addition to completing the NLTP, new lawyers are required to attend the New Lawyer Ethics Program. The program is offered twice each year. New lawyers need only attend **one** of the two programs. The next program is scheduled for April 26, 2012 from 8:30 a.m. until 12:30 a.m. No one will be admitted after 9:00 a.m. The cost is \$75. Please click on the following link to register:  
[http://www.utahbar.org/cle/events/new\\_lawyer.html](http://www.utahbar.org/cle/events/new_lawyer.html).

- **May 16, 2012—Introduction to Law Office Management for New Lawyers**

- New lawyers are invited to an “Introduction to Law Office Management” event at the Utah State Bar Law and Justice Center. Presenters will provide an overview of what you need to know in order to start your own practice. Technology, insurance and trust accounts are among the topics that will be covered. **Circle mentees are required to attend this event** but all new lawyers are welcome to attend.

The event will be a brown bag lunch from 12:00 – 1:30 p.m. Bring your own lunch and the Bar will provide drinks.

Please click on the following link to register for this free event:  
<http://www.utahbar.org/cle/events/>

## NLTP Upcoming Deadlines

- **January 31, 2012 — NLTP Completion Due for those on the January 2011 Term**

- For new lawyers who started the NLTP on January 1, 2011, the NLTP Completion Certificate and final NLTP fee of \$150 are due ***no later than January 31, 2012***. Failure to comply with the requirements of the NLTP may result in administrative suspension of your law license.

Please make check payable to the “Utah State Bar” and mail it and the Completion Certificate to the attention of the New Lawyer Training Program. The Bar is unable to accept credit card payments for this fee.

The NLTP Completion Certification form is available on the NLTP webpage at the following address:

<http://www.utahbar.org/nltp/assets/ProgramCompletionCertification.pdf>.

- **February 29, 2012 – Mentoring Plan Due for those on January 2012 Term**
  - New lawyers beginning the NLTP in January 2012 must submit a mentoring plan signed by both the new lawyer and mentor no later than February 29, 2012.
  
- **April 2012—Quarterly Reports Due**
  - **New lawyers who started the NLTP on July 1, 2011** must submit their **Second** Quarterly Report by April 30, 2012.
  - **New lawyers who started the NLTP on January 1, 2012** must submit their **First** Quarterly Report by April 30, 2012.

The NLTP Quarterly Report form is available online on the NLTP webpage at the following address:

<http://www.utahbar.org/nltp/assets/Quarterly Report %20April 2010.pdf>